



Constitution

2023

1. Name of Club

The club shall be called Riverside Bowling Club hereinafter referred to as “The Club”

2. Object of the Club

The objective of the club shall be to provide opportunities to members of the public, including the local community to participate in the sports of bowls and to enjoy the wider benefits this provides.

3. Equal Opportunities Policy Statement

There will be no discrimination on grounds of age, disability, gender, reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sexual orientation, political or other option.

4. Office Bearers (Management Committee)

The Office Bearers of the Club shall consist of President and Vice-President, Treasurer, Secretary, Property Convenor, Bar Convenor, Match Secretary, Social Convenor and two ordinary members.

5. Committee of Management

The Committee of Management shall be the Controlling Body of the Club, and shall be responsible for taking all necessary steps to secure proper running of the Club, and make such Bye-laws as may be considered necessary for this purpose. Retiring members shall be eligible for re-election. Should a vacancy occur among the Committee members during the year of Office, the Committee shall be empowered to co-opt a member to fill the vacancy. Committee members shall serve the Club for one year. Six members of the Committee shall form a Quorum. Should a majority of the Committee resign during their year in Office, the remainder shall call an Extraordinary General Meeting of the Members of the Club to elect a new Committee

6. Trustees The President, Secretary and Treasurer shall be the Trustees of the Club. The Title to all Heritable Property and of all moveable Property which requires Documents of Title belonging to the Club shall be taken in the name of the Trustees and their Successors in Office as Trustees on behalf of the Club.

7. Borrowing It shall be in the power of the Committee to borrow money and to grant, or cause to be granted, such security or securities over the Heritable or Moveable Property of the Club as may be necessary for such borrowing. Such borrowing shall not exceed in total the sum of Ten Thousand Pounds Sterling (£10,000) except by authority of the General Meeting.

8. Sub- Committees The Committee shall be supported by the following Sub Committees, each headed by a Convenor, who shall arrange the necessary assistance.

- (i) **Building and Property** This Sub-Committee shall be responsible for new construction, reconstruction, repairs to and decoration of the Club's premises and property, all of which shall be subject to the approval of the Committee. This Sub-Committee shall inspect the Club's property in March each year and report to the Committee on the condition of such property.
- (ii) **Bar** This Sub-Committee shall be composed of the Convenor, the President and Treasurer and shall be responsible for:-
 - a) Fixing the price of all Alcoholic Beverages and Soft Drinks which may be sold at the Bar
 - b) Stock Control and maintaining proper accounts for the Bar in co-operation with the Treasurer.

9. **Categories of Membership** Membership of the club shall consist of Full, Junior, Life, Honorary President and Social Members

- (i) **Full Membership** This category shall be open to persons who are aged eighteen(18) and over on the Opening Day of the season and who pay the full annual subscription decided upon at the Annual General Meeting.
- (ii) **Junior Membership** This category shall be open to young persons who have not attained the age of eighteen (18) on the Opening Day of the season. Members in this category shall not have any voting rights. Junior members shall be admitted at such reduced annual subscription as fixed at the A.G.M. Members in this category who have attained the age of sixteen (16) on Opening Day of the season may participate in Club competitions and matches.
- (iii) **Life Membership** Life Membership recommended by the Management Committee and ratified at the A.G.M. may be granted to persons who have rendered outstanding service to and have held office within the Club. Such members shall not pay the annual subscription but shall have the same powers and privileges as full members.
- (iv) **Honorary Presidents** Honorary Presidents recommended by the Committee and ratified at the A.G.M. may be admitted. Honorary Presidents to be reelected annually at the A.G.M. Such members will have no voice in the management of the Committee. Such members will not pay the Annual Subscription, but shall have the same powers and privileges as Full members.
- (v) **Social Membership** Social membership shall be open to persons aged eighteen (18) and over. Such members may be admitted at a nominal subscription decided upon at the A.G.M. Members in this category shall not have any voting powers and shall not have any rights to bowl, but are encouraged to try the sport, through Try Bowls events and other internal projects, and are able to use the Clubhouse facilities. Social members wishing to transfer to a full member must complete a full membership

application. Social members will be limited at the discretion of the committee.

- 10. Admission of Members** The Committee shall have sole power to elect new members. The names of all applicants for admission to the Club must be handed to the Secretary. The names and addresses proposed as members of the Club will be kept by the Secretary in compliance of data protection regulations. An interval of not less than two weeks shall elapse between the nomination and election of members. In the case of new members transferring from another club, the Secretary shall have the power to request a reference from the former club of the proposed member
- 11. Dual Membership** Any full member of Riverside Bowling Club having playing membership with another Bowling club is able to play in club competitions, but will only be able to represent one club in external competitions at the sole discretion of the relevant full member.
- 12. Dress Code** Members representing the Club in Club fixtures and Trophy Competitions must wear Club Top.
- 13. Misconduct** Any misconduct by a member, whether a Social or Full Member, shall be notified to the Management Committee who will take appropriate action in a fair and transparent manner, that includes the rights of the Member to appeal a decision taken by the Committee of Management.
- 14. Expulsion of Members** It shall be competent at a meeting of the Management Committee, of which a special notice has been given, to expel any Member who has been guilty of conduct, which in the opinion of the Management Committee, shall justify expulsion.
- 15. Meetings of the Management Committee** Meetings of the Management Committee shall be held monthly, but the Presidents shall have the power to instruct the Secretary to call additional meetings of the Committee at any time
- 16. Annual General Meeting** The Annual General Meeting of the Club shall be held each year in February before the 15th, twenty five per cent of members to form a quorum. An intimation of the meeting at least seven days previously. At this meeting the Treasurer's Statement of Accounts and the Committee's Report shall be submitted. The financial Year of the Club shall end on the 31st October and the Treasurer's Books shall be audited annually by two members of the club who are not members of the Committee. The auditors may be appointed by the Committee

17. **Extraordinary General Meeting** Extraordinary General Meetings may be called either on the determination of the Management Committee or on a written requisition to the Secretary, signed by at least twenty per cent of the Club
18. **Subscription** The annual subscription shall be fixed at the A.G.M. or at an Extraordinary General Meeting. The annual subscription for full members is payable in advance before the first day of May in each year. Subscriptions must be paid before playing members are entitled to play in competitions and representative games.
19. **Club Directory** Members of the club will have their contact details included in an Internal Club Directory to allow communication between members. Members must not divulge this information to non-members. The information held will be restricted to name, contact number and e-mail address.
20. **Resignations** Any member wishing to withdraw from Riverside Bowling Club shall give written notice of resignation to the Club Secretary on or before the date of the Annual General Meeting.
21. **Club Games** When Club Games or Rink Games are in progress, no other play will be allowed on the Green except by permission of the Ties Committee.
22. **Private Games** Private Games must be sanctioned by the Committee to whom prior application must be made.
23. **Play on the Green** When playing on the green the footwear should conform to footwear described in the laws of the game or under the rules that the competition is being run.
24. **Differences** All differences between Members of the Club shall be reported to the Committee, whose decision shall be final.
25. **Trophies** Trophies won by members in Domestic Competitions managed by the Club, shall remain the property of Riverside Bowling Club and shall be returned to the Committee before the close of the Playing Season in order that the new Winners names be engraved thereon and presented to such Winners at a Prize Giving Ceremony
26. **Inventory** An Inventory of all items of Club Property shall be made and recorded in a book, which shall be kept for that purpose and retained on file. Thereafter an

Inventory shall be made each year, prior to A.G.M. and any Additions and or Deletions shall be recorded.

- (i) The hours during which exciseable liquor may be sold or supplied in the Club shall be such as may be fixed by the Committee, subject to the provisions of the Licensing (Scotland) Acts
- (ii) No member or Office Bearer of the Bowling Club shall have any personal interest in the sale of exciseable liquors therein or in any profit arising from such sale, nor shall any manager or servant employed by Riverside Bowling Club.
- (iii) A Visitor shall not be supplied with exciseable liquor in the Club premises unless on the invitation of, and in the company of a member and the member shall, upon the admission of such Visitor to the Club premises, enter own name and the name and address of the Visitor in a Book which shall be kept for this purpose and shall show the date of each visit. A Member shall be responsible for the conduct and behaviour of the Visitor(s).
- (iv) No exciseable liquor shall be sold or supplied for consumption outside the Club premises.
- (v) No alcoholic liquor shall be sold or supplied in the Club to any person under 18 years of age.
- (vi) The consumption of alcoholic beverages shall be confined to the Club premises.
- (vii) People under the age of fourteen (14) are excluded from the Lounge whilst the Bar is open.

27. Alterations to Constitution and Rules No alterations or amendments shall be made to the Constitution and Rules of the Club except by Resolution passed by a simple majority of votes at the A.G.M. of the Club or at an Extraordinary General Meeting called for that specific purpose only. Intimation of any change in the Constitution and Rules of the Club which is intended to be placed before the A.G.M., must be in writing and signed by the Proposer and Seconder and be lodged with the Club Secretary not later than the 31st of December, otherwise it shall be ruled out of order

28. Byelaws The Committee shall be authorised to frame Byelaws from time to time, that are incidental and conducive to the well being of the Bowling Club, and should any matter arise which is not provided for within this Set of Constitution and Rules, the Committee shall have the Authority to deal with and settle such matters.

29. Copy of Constitution and Rules Each member of the Club shall receive a copy of the Constitution and Rules of Riverside Bowling Club and a copy shall be given to each new member on admission to the Bowling Club. A copy shall be placed on display at all times and shall not be removed therefrom.

- 30. Suggestions and Complaints** Any suggestions and complaints must be made in writing to the Club Secretary, who shall place the matter before the Committee.
- 31. Violation of Rules** Reports on any violation or infringement of any of the foregoing Rules must be made in writing, to the Club Secretary, who shall record such Reports and place them before the Committee
- 32. Winding Up and Effect of the Club** The club shall be wound up on a resolution to that effect passed by seventy-five per cent of the members at an Extraordinary General Meeting duly convened for the purpose, The winding up shall be carried out by a person to be appointed at the Extraordinary General Meeting. If on winding up or dissolution of the club there remains after the satisfaction of all debts and liabilities any assets whatsoever, these shall be transferred either to any association to which the club is affiliated or, to some other organisation or organisations having objects similar to the club. This organisation shall be determined by the members of the club by resolution passed at an Extraordinary General Meeting.
- 33. Adoption and Ratification of the Constitution and Rules** The foregoing was adopted and approved at an Extraordinary General Meeting held in the Clubhouse, Queenshaugh Drive, Stirling on Sunday 8th March 1998. Amendments since then have been made in 1999, 2000, 2009 and 2020.
This amended constitution was passed and adopted at February A.G.M. 2023

